(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18452. Reporting Requirements.

- (a) The definitions of 2 Cal. Code Regs. section 18451 apply to this regulation.
- (b) Candidates for Board seats described in subdivision (g) of Government Code section 20090 are required to file campaign statements under Government Code section 84225.
- (1) Except as provided in subdivision (b)(3) of this regulation, candidates running for election in any election year shall file a pre-election and a post-election campaign statement. The pre-election statement shall be filed no later than two days before the first day of the ballot period. The statement shall cover the period beginning January 1 of the election year and ending five days before the beginning of the ballot period. The post-election statement shall be filed no later than January 10 of the calendar year following the election year; it shall cover the period the day after the closing date of the pre-election statement and ending December 31 of the election year.
- (2) In the case of a runoff election, in addition to the pre-election statement specified in subdivision (b)(1) of this regulation, each candidate participating in the runoff election shall file a pre-runoff election statement no later than two days before the first day of the runoff ballot period. The statement shall cover the period beginning the day after the closing date of the pre-election statement specified in subdivision (b)(1) of this regulation and ending five days before the beginning of the runoff ballot period. The post-election statement specified in subdivision (b)(1) of this regulation shall be filed no later than January 10 of the calendar year following the election year; it shall cover the period beginning the day after the closing date of the pre-runoff

election statement and ending December 31 of the election year.

- (3) In the case of a special election held pursuant to Government Code section 20095, the period covered by the pre-election statement shall begin on the day after the vacancy for which the special election is being held occurs and shall end five days before the beginning of the ballot period. The statement shall be filed no later than two days before the first day of the ballot period. The period covered by the post-election statement shall cover the period beginning four days before the beginning of the ballot period and ending 30 days after the election results are certified pursuant to the requirements of Government Code section 20096. The post-election statement shall be filed no later than 40 days following certification of the election.
- (4) In the case of a runoff election held after a special election, in addition to the preelection statement specified in subdivision (b)(3), each candidate participating in the runoff election shall file a pre-runoff election statement no later than two days before the first day of the runoff ballot period. The statement shall cover the period beginning the day after the closing date of the pre-election statement specified in subdivision (b)(3) of this regulation and ending five days before the beginning of the runoff ballot period. The post-election statement specified in subdivision (b)(3) of this regulation shall be filed no later than 40 days following certification of the election; it shall cover the period beginning the day after the closing date of the pre-runoff election statement and ending 30 days after certification of the election.
- (c) Every candidate shall file with the Secretary of State an original and a copy of any campaign statement required to be filed by subdivision (b) of this regulation and a copy with the Executive Officer who shall retain the copy as a public record.
 - (d) Each campaign statement shall contain the following information:

- (1) The total amount of contributions received during the period covered by the campaign statement.
- (2) The total amount of contributions received during the period covered by the campaign statement from persons who have given a cumulative amount of one hundred dollars (\$ 100) or more.
- (3) The total amount of contributions received by a candidate during the period covered by the campaign statement from persons who have given a cumulative amount of less than one hundred dollars (\$ 100).
- (4) If the cumulative amount of contributions received from any person is one hundred dollars (\$ 100) or more and a contribution has been received from that person during the period covered by the campaign statement, all of the following:
 - (A) His or her full name.
 - (B) His or her street address.
 - (C) His or her occupation.
 - (D) The name of his or her employer, or if self-employed, the name of the business.
- (E) The date and amount received for each contribution received during the period covered by the campaign statement.
 - (F) The cumulative amount of contributions.
 - (5) The full name, residential or business address, and telephone number of the filer.
- (6) The total amount of expenditures made during the period covered by the campaign statement and the total cumulative amount of expenditures made.
 - (7) The total amount of expenditures made by a candidate during the period covered by

the campaign statement to persons who have received one hundred dollars (\$ 100) or more.

- (8) The total amount of expenditures made by a candidate during the period covered by the campaign statement to persons who have received less than one hundred dollars (\$ 100).
- (9) For each person to whom an expenditure of one hundred dollars (\$ 100) has been made during the period covered by the campaign statement, all of the following:
 - (A) His or her full name.
 - (B) His or her street address.
- (C) The date and amount of the expenditure during the period covered by the campaign statement.
 - (D) A brief description of the consideration for which each expenditure was made.
 - (e) Each campaign statement shall be signed and verified by the candidate.
- (f) A contribution need not be reported nor shall it be deemed accepted or received if it is not cashed, negotiated, or deposited and is returned to the donor before the closing date of the campaign statement on which the contribution would otherwise be reported.
- (1) Except for contributions received before January 1, 1999, any contribution received by a candidate before January 1 of an election year which has not previously been reported is deemed received on January 1 of the election year and is reportable pursuant to the requirements of subdivision (b)(1) of this regulation.
- (2) In the case of a special election, a contribution received prior to the time the vacancy occurs is deemed received on the day the vacancy occurs and is reportable on the first statement required to be filed under subdivision (b)(3) of this regulation.

Note: Authority cited: Section 83112, Government Code. Reference: Section 84225,

Government Code.

HISTORY

- 1. New section filed 11-12-99; operative 11-12-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 46). For prior history see Register 93, No. 6.
- 2. Amendment of subsections (a)-(b)(1), new subsections (b)(2) and (b)(4), subsection renumbering and amendment of newly designated subsection (b)(3) and subsection (f)(2) filed 7-18-2005; operative 8-17-2005 (Register 2005, No. 29).